

தமிழ்நாடு तमिलनाडु TAMIL NADU 25.6.2021 3000 किलक्षणपत्मिहालक

L.No. 4(05)TPT/2014 No. 151/A, Bendamanth Gr. 3. திருப்பத்துரர் மாமைப்பட pulipping

# MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is between St. JOSEPH LEPROSY PATIENT SOCIETY, Kalasapakkam, Tiruvannamalai Dt. Tamil Nadu hereinaster referred to as "Agency"

And

P.G & Research Department of Social Work, Sacred Heart College (Autonomous), Tirupattur, Vellore Dt. Tamil Nadu hereinafter referred to as "College".

Article 1: Parties and Purpose

It is agreed by the aforesaid parties to be of mutual interest and advantage, so that the Agency and the College agree to establish and conduct mutually agreed upon cooperative and collaborative projects, programmes and/or activities, which will enhance the programmes of each organizations.

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### Article 2: Areas of Cooperation and Collaboration

The aforesaid therefore understands that:

### I. The Agency agrees to:

- Provide a planned, supervised internship experience which is mutually acceptable to both the College and the Agency.
- Support students who are involved in projects and provide periodic feedback to enhance their skills at work.
- Involve the students in surveys and studies conducted by the Agency, and provide a
  reasonable service fee affordable by the Agency, which will be mutually decided.
- 4. The Agency will provide Resource Persons for seminars & other activities from their own organisation or from any their partnering organisations.
- Utilize the faculty expertise in project writing implementation, research and consultancy, the areas of consultancy and professional charges could be discussed on the projects.
- 6. Utilize the logos both the organizations on joint programmes.
- 7. The Agency will get the assistance, support, collaborate and offer any field action research project for implementation that are undertaken in the future. A separate MoU and ToR can be signed based on each project with the College.
- 8. The agency would maintain all official communication with the college in the following Email Id: <a href="mailto:johnsecretary@rediff.com">johnsecretary@rediff.com</a>
  Tel.No: 04181 241539,
  Cell No: 9442712104

## II. The College agrees to:

- Send the request for the students before the commencement date of the internship and project.
- Make students available for campaigns, projects and programmes organised by the.
   Agency as per the feasibility of the College, mutually agreed upon.
- Provide space for any social activities to be conducted jointly with the college for other colleges and communities.
- 4. Make available faculty members to discuss with the designee of the Agency, regarding the assignment to be assumed by the student in the internship programme. The college would maintain all official communication with the agency in the following Email Id: msw@shctpt.edu and Tel.no:9498875424

5. All financial transactions to be done through departmental account -

Name of the Account: SHC Foundation

Account Holder: Rector

Name of the Bank: Catholic Syrian Bank

• Name of the Branch: Gandhipet, Tirupattur

Name of the Account no: 0745-02629777-190001

Name of the IFSC Code: CSBK0000745

Name of the MICR: 000047000

Note: Any other bank account of the institution will be suggested as per the project for ease of audit.

III. St. Joseph Leprosy Patient Society Kalasapakkam, Tiruvannamalai and the P.G. & Research Department of Social Work, Sacred Heart College (Autonomous), Tirupattur mutually agreed that:

- The Agency will assess no fees to the College or students for the use of the Agency's resources in connection with this training programme.
- 2. They will jointly organise Seminars, Workshops, Conferences and Training programmes.
- 3. They will jointly undertake research studies and consultancies aligning with the objectives of both the organizations.
- 4. They will jointly carry out publications, as mutually agreed.
- 5. They will implement campaigns, programmes and projects, as mutually decided.
- 6. They will conduct joint certificate course as and when the need arises, as per mutual agreement.

#### IV. Terms of Agreement:

- 1. This Memorandum of understanding is signed for a period of 05 (five) years.
- 2. Either party hereto may, upon giving sixty (60) days written notice, terminate this Memorandum at the end of semester or academic year.
- 3. Revisions to this Memorandum become effective upon approval of the parties hereto through written communication from both parties.

Signature Date Signature Date | 14/21

Secretary, St. Joseph Leprosy Patient Society, Kalasapakkam Tiruvannamalai

Principal, Sacred Heart College (Autonomous), Tirupattur, Vlr Dt. TN

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Principal Sacred Heart Collège (Autonomous) Tirupattur-635 601, Tirupattur Dist

Department of Social Work

Head, P.G & Research

Seal

